

Minimum Requirements for Towers

Cellular Telephone Communication

The following is intended for use as an aid or checklist in preparation of an application for building permits, but is not to be construed as a comprehensive list all required documents for all tower applications.

1. Boundary Survey of leased or purchased parcel(s)
 - a. Legal description of leased or purchased parcel(s)
 1. Fee simple – leased tower site
 2. Fall zone – leased fee simple or development rights leased (if not leased or purchased with tower site)
 3. Access

Note: Fall zone – Equal to total height of tower and any apparatus attached thereto in all directions. Tower provider must lease fee simple or the development rights for all properties within the fall zone. Leases must be recorded. Leased areas shall be shown on the site-plan. Site plans and surveys shall be certified and sealed by a professional engineer or professional mapper and surveyor, licensed in the State of Florida.

2. Lease agreement or deeds must be recorded with the Clerk of Court at the time of application.
3. Surface water permit or letter of exemption from appropriate water management district.
4. Letter of no objection from the City of Williston if tower site is located within five (5) miles of Williston Airport – Ordinance No. 77.3 (City of Williston 528-3060)
5. FAA approval, or waiver of authority to regulate, shall be required for all such uses.
6. F.C.C. approval (if carrier is included at time of application.)
7. The name of the carrier must be included in the application.
8. Plans
 - a. Tower erection/construction
 1. Show height, lighting
 2. Foundation plans (sealed)
 3. Equipment sheds/generator pad/housing

9. Electrical Service
 - a. Amperage of service
 - b. Type of service
 1. Overhead
 2. Underground
10. Geo-Technical information that foundation design was based on.
11. Site Plan, including, but not limited to:
 - a. Leased areas
 - b. Security fencing
 - c. Tower site equipment pads/shelters
 - d. Guy locations
 - e. Access to public road
 - f. Landscaping
12. Costs – total cost of improvements(i.e. clearing, grubbing, access improvements plans, surveys may be omitted)
13. Copy of licenses and insurance

Minimum Requirements for Co-locating on Existing Towers
Cellular Telephone Communication

The following is intended for use as an aid or checklist in preparation of an application for building permits, but is not to be construed as a comprehensive list of all required documents for all tower co-location applications.

1. Copy of the survey of leased or purchased parcel(s), including the area leased for co-location of subject carrier and fall zone approved with tower construction permit.
 - a. Legal description of leased or purchased parcel(s)
 1. Fee simple – leased tower site
 2. Fall zone – leased fee simple or development rights leased (if not leased or purchased with tower site)
 3. Access

Note: Fall zone – Equal to total height of tower and any apparatus attached thereto in all directions. Tower provider must lease fee simple or the development rights for all properties within the fall zone. Leases must be recorded. Leased areas shall be shown on the site-plan. Site plans and surveys shall be certified and sealed by a professional engineer or professional mapper and surveyor, licensed in the State of Florida.

2. Name of property owner of the tower site.
3. Name of tower provider.
4. Name of carrier to be added to the tower must be included in the application.
5. Copy of the surface water permit, environmental resource permit or letter of exemption issued by the appropriate water management district to obtain the tower construction permit. If equipment for co-location is not in an area covered by the permit or letter of exemption, applicant must submit a modification permit.
6. Copy of approved F.C.C. permit.
7. Construction plans.
 - a. Show overall height of any additional tower construction, new lighting or antennas to be installed on the tower.
 - b. Foundation plans (signed& sealed) to support equipment or equipment sheds.
 - c. Pre-fabrication equipment buildings, generator housing, etc.
 - d. Documentation is provided that the existing tower is designed for co-locations (dead load, wind load); or is of sufficient strength to support the additional loads of added equipment (i.e. antennas, cables etc.)

8. Electric Service:
 - a. Amperage of service
 - b. Type or source of electrical service:
 1. Overhead
 2. Underground
 3. From existing meter bank.

9. Site Plan, including, but not limited to:
 - a. Leased areas
 - b. Security fencing
 - c. Tower site equipment pads/shelters
 - d. Access to the tower site

10. Costs – total cost of improvements (i.e. all equipment to be set, concrete work, electrical installation, labor)

11. Licenses and insurance:
 - a. Copy of construction industry licenses and insurance.

LEVY COUNTY DEVELOPMENT DEPARTMENT

APPLICATION FOR PERMIT

P.O. BOX 672, BRONSON, FL. 32621 352-486-5198, 352-486-5200, 352-486-5202

TAX FOLIO NO: (PARCEL#)	DATE:
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OWNERS NAME	OWNERS ADDRESS _____
	City _____

PHONE #	State _____ Zip _____
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CONTRACTOR'S/INSTALLER'S NAME (NOT BUSINESS NAME)	CONTRACTOR'S ADDRESS _____
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PHONE #	CITY _____ STATE _____ ZIP _____
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JOB NAME	JOB ADDRESS _____
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JOB NAME	CITY _____ COUNTY - LEVY _____
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LEGAL DESCRIPTION

SUBDIVISION _____	LOT _____	BLK _____
UNIT _____	PHASE _____	SECTION _____
	TOWNSHIP _____	RANGE _____

TYPE OF CONSTRUCTION: RESIDENCE _____ NEW MOBILE HOME _____ USED MOBILE HOME _____

ADDITION _____ POOL _____ REMODEL/REPAIR _____ DEMO _____ PREINSPECTION _____

OTHER _____

DRIVING DIRECTIONS TO JOB SITE:

TOTAL COST OF IMPROVEMENTS _____	TOTAL SQ FT. _____
TOTAL LAND AREA _____	NUMBER OF STORIES _____
NUMBER OF BATHROOMS-FULL _____	PARTIAL _____
SQ FT HEATED _____	UNHEATED _____

For Office Use Only ZONING: _____ SEPTIC PERMIT # _____ FLOOD ZONE: _____ ELEVATION _____ MIN. FINISH FLOOR ELVATION _____	For Office Use Only PERMIT FEE
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Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY.

A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Signature of Owner

Signature of Owner

STATE OF FLORIDA
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____, by

Notary Public Signature

Notary Public Print

(SEAL)

Personally Known _____
Type of Identification Produced _____

Signature of Contractor/ Installer

STATE OF FLORIDA
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____, by

Notary Public Signature

Notary Public Print

(SEAL)

Personally Known _____
Type of Identification Produced _____

County Competency Card # _____

Contractor's State Certification No. _____ or Registration No. _____

Installer's State License # _____

(OFFICE USE ONLY)

Application Approved by	_____	_____
	Permit Officer	Date
Zoning Approved By :	_____	_____
	Building Official or Zoning Signature	Date
Zoning Denied By:	_____	_____
	Building Official or Zoning Signature	Date
Plans Reviewed By:	_____	_____
	Plans Examiner Signature	Date

LEVY COUNTY RESIDENTIAL SITE PLAN

Levy County Building Department
P.O. BOX 672, Bronson, Fl. 32621 (352) 486-5198

Clerk _____
Date _____

Property Owner Information:

Name: _____ Parcel I.D.# _____
Subdivision: _____ Lot(s) _____ Block _____ Unit _____ Phase _____
Section _____ Township _____ Range _____ 911 Address _____

The following items must be on Site Plan to be complete:

1. Indicate North direction with arrow. **North should be at the top of the site plan page.**
2. Show symmetrical shape and dimensions of property.
3. Show and identify all existing and proposed buildings.
4. Show dimensions of all existing and proposed buildings and distances of all existing and proposed buildings to all property lines.
5. Show all streets and easements abutting property.
6. Identify proposed driveway.
7. Indicate, with a dashed line, any water or depressions.
8. Identify all contiguous public owned lands and other natural reservations

REQUIRED SETBACKS

NOTE: Setbacks for parcels contiguous to Natural Reservations _ Minimum 100 ft.

R-Residential - Zoning

Front 25 ft.
Sides 10 ft.
Rear 25 ft.

RR-Rural Residential - Zoning

Front 50 ft.
Sides 10 ft.
Rear 50 ft.

A/RR - Agriculture/Rural Residential

Front 50 ft.
Sides 10 ft.
Rear 50 ft.

F/RR - Forestry/Rural Residential

Front 50 ft.
Sides 10 ft.
Rear 75 ft.

Accessory Structures

Sides 10 ft.
Rear 10 ft.

**Notice: Side street and corner lot
same setback as front.**

Front - same as current zoning/land use designation.

Zoning Officer:

This Building Site: IS _____ IS NOT _____ within a flood prone area

Community/Panel No. _____ Flood Zone _____ Elevation _____ Finished Floor _____



North

I certify that I am the owner of the property, that the information provided on these forms and this Site Plan (or attached Site Plan) and other exhibits is accurate, and that I am aware of my responsibilities under the Levy County Code of Ordinances.

Signature of Property Owner

Date