



Levy County Development Department
Requirements for Inground Pool

- 1. Proof of ownership of land (*contract/warranty deed or tax statement*)
- 2. Notice of Commencement
- 3. Site Plan (*3 copies*)
- 4. 2 Complete sets of plans (*sealed copy must be provided*)
- 5. Disclaimer of liability due to flooding and/or unimproved roads.
(*Property owner must sign*)
- 6. Notice to Property Owners and Contractors: RE Property line marking req.
(*Property owner must sign*)

All requirements of Section 105.3 of the Standard Swimming Pool Code must be met before a building permit can be issued. Such information shall include:

- A.) Plot plans with site grades, dimensions, and drawn to a scale of not less than one eighth (1/8) inches per foot, (mm per m) and showing at least the following (2 complete sets required):
 - 1. Property line, easements, right of way of record and overhead utilities adjacent to pool area or over the property.
 - 2. Existing structures, fencing, retaining walls, and other relevant characteristics adjacent to pool area.
 - 3. The proposed pool shape, dimensions, and location to show setbacks, side yards, and clearance from existing structures adjacent to pool area.
 - 4. The proposed mechanical equipment pad, dimensions and location as to setbacks and side yards.
 - 5. All deck equipment items, if included.
 - 6. The proposed deckwork configuration, showing its anticipated drainage.
 - 7. The anticipated overall drainage of the pool site.
- B.) A structural plan showing at least the following (2 complete sets required):
 - 1. The type of construction, weather granite, poured concrete, prefabricated or other
 - 2. The pool dimensions, including the depth, and adequate cross-sections drawn to scale.
 - 3. Computations, stress diagrams, and other data sufficient to show the correctness of the plans; including the reinforcing steel schedule and detail.
 - 4. A statement by the applicant concerning the anticipated nature of the soil under and around the pool structure.
 - 5. The interior finish details.
- C.) A mechanical plan showing at least the following (2 copies sets required)
 - 1. The volume, system flow rate in gallons per minute, and turnover in hours
 - 2. The type and size of filtration systems and means of waste disposal.
 - 3. The type and size of pool heater, if included, including the method of venting and provisions for combustion air.
 - 4. The pool piping layout with all sizes shown and types of material to be used, and showing the location of the main outlet, surface skimmers, and inlets.
 - 5. The rated capacity of the pool pump in G.P.M at the design head with the size and type of motor indicated and identified as self-priming or straight centrifugal.
 - 6. The means of adding makeup water.
 - 7. The size, length from source to heater and routing of the gas line.

Residential Swimming Pool, Spa and Hot Tub Safety Act

I (We) acknowledge that a new swimming pool, spa or hot tub will be constructed or installed at _____, and hereby affirm that one of the following methods will be used to meet the requirements of Chapter 515, Florida Statutes.

_____ The pool will be isolated from access to the home by an enclosure that meets the pool barrier requirements of Florida Statute 515.29 and shall meet the requirements of the 2007 Florida building code with 2009 supplements section 424.

_____ The pool will be equipped with an approved safety pool cover that complies with ASTM F1346-91 (Standard Performance Specifications for Safety Covers for Swimming Pools, Spas and Hot Tubs.)

_____ All doors and windows providing direct access from the home to the pool will be equipped with an exit alarm that complies with the 2007 Florida Building Code with 2009 supplements Swimming Pool Code, Section 424.4.17.1.9.

_____ All doors providing direct access from the home to the pool will be equipped with self closing, self latching devices with release mechanisms placed no lower than 54" above the floor or deck; and shall meet the requirements of the 2007 Florida Building Code with 2009 supplements Section 424.

I understand that not having one of the above installed at the time of final inspection, or when the pool is completed for contract purposes, will constitute a violation of Chapter 515, F. S. and will be considered as committing a misdemeanor of the second degree, punishable by fines up to \$500 and/or up to sixty (60) days in jail as established in Chapter 775, F. S.

Contractor's Signature and Date

Owner's Signature and Date

Contractor's Name (print)

Owner's Name (print)

LEVY COUNTY DEVELOPMENT DEPARTMENT

APPLICATION FOR PERMIT

P.O. BOX 672, BRONSON, FL. 32621 352-486-5198, 352-486-5200, 352-486-5202

TAX FOLIO NO: (PARCEL#)	DATE:
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OWNERS NAME	OWNERS ADDRESS
	City _____

PHONE #	State _____ Zip _____
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CONTRACTOR'S/INSTALLER'S NAME (NOT BUSINESS NAME)	CONTRACTOR'S ADDRESS
	CITY _____

PHONE #	STATE _____ ZIP _____
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JOB NAME	JOB ADDRESS
	CITY _____ COUNTY - LEVY _____

LEGAL DESCRIPTION

SUBDIVISION _____ LOT _____ BLK _____
 UNIT _____ PHASE _____ SECTION _____ TOWNSHIP _____ RANGE _____

TYPE OF CONSTRUCTION: RESIDENCE _____ NEW MOBILE HOME _____ USED MOBILE HOME _____
 ADDITION _____ POOL _____ REMODEL/REPAIR _____ DEMO _____ PREINSPECTION _____
 OTHER _____

DRIVING DIRECTIONS TO JOB SITE:

TOTAL COST OF IMPROVEMENTS _____ TOTAL SQ. FT. _____
 TOTAL LAND AREA _____ NUMBER OF STORIES _____ WALL TYPE _____
 NUMBER OF BATHROOMS-FULL _____ PARTIAL _____ SQ. FT. HEATED _____ UNHEATED _____

For Office Use Only	For Office Use Only
ZONING: _____ SEPTIC PERMIT # _____	PERMIT FEE
FLOOD ZONE: _____	
ELEVATION _____ MIN. FINISH FLOOR ELVATION _____	

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY.

A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Signature of Owner

Signature of Owner

STATE OF FLORIDA
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____, by

Notary Public Signature

Notary Public Print

(SEAL)

Personally Known _____
Type of Identification Produced _____

Signature of Contractor/ Installer

STATE OF FLORIDA
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____, by

Notary Public Signature

Notary Public Print

(SEAL)

Personally Known _____
Type of Identification Produced _____

County Competency Card # _____

Contractor's State Certification No. _____ or Registration No. _____

Installer's State License # _____

(OFFICE USE ONLY)

Application Approved by	_____	_____
	Permit Officer	Date
Zoning Approved By :	_____	_____
	Building Official or Zoning Signature	Date
Zoning Denied By:	_____	_____
	Building Official or Zoning Signature	Date
Plans Reviewed By:	_____	_____
	Plans Examiner Signature	Date

LEVY COUNTY RESIDENTIAL SITE PLAN

Levy County Building Department
P.O. BOX 672, Bronson, Fl. 32621 (352) 486-5198

Clerk _____
Date _____

Property Owner Information:

Name: _____ Parcel I.D.# _____
Subdivision: _____ Lot(s) _____ Block _____ Unit _____ Phase _____
Section _____ Township _____ Range _____ 911 Address _____

The following items must be on Site Plan to be complete:

1. Indicate North direction with arrow. **North should be at the top of the site plan page.**
2. Show symmetrical shape and dimensions of property.
3. Show and identify all existing and proposed buildings.
4. Show dimensions of all existing and proposed buildings and distances of all existing and proposed buildings to all property lines.
5. Show all streets and easements abutting property.
6. Identify proposed driveway.
7. Indicate, with a dashed line, any water or depressions.
8. Identify all contiguous public owned lands and other natural reservations

REQUIRED SETBACKS

NOTE: Setbacks for parcels contiguous to Natural Reservations _ Minimum 100 ft.

R-Residential - Zoning

Front 25 ft.
Sides 10 ft.
Rear 25 ft.

RR-Rural Residential - Zoning

Front 50 ft.
Sides 10 ft.
Rear 50 ft.

A/RR - Agriculture/Rural Residential

Front 50 ft.
Sides 10 ft.
Rear 50 ft.

F/RR - Forestry/Rural Residential

Front 50 ft.
Sides 10 ft.
Rear 75 ft.

Accessory Structures

Sides 10 ft.
Rear 10 ft.

Front - same as current zoning/land use designation.

**Notice: Side street and corner lot
same setback as front.**

Zoning Officer:

This Building Site: IS _____ IS NOT _____ within a flood prone area

Community/Panel No. _____ Flood Zone _____ Elevation _____ Finished Floor _____



North

I certify that I am the owner of the property, that the information provided on these forms and this Site Plan (or attached Site Plan) and other exhibits is accurate, and that I am aware of my responsibilities under the Levy County Code of Ordinances.

Signature of Property Owner

Date

LEVY COUNTY DEVELOPMENT DEPARTMENT

“NOTICE TO ALL APPLICANTS FOR BUILDING PERMENT”

PART I:

WARNINGS AND DISCLAIMER OF LIABILITY DUE TO FLOODING

The degree of flood protection required by the Flood Prevention Ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by manmade or natural causes. This ordinance does not imply that land outside the areas of special flood hazard or uses permitted within such areas will be free from flooding or flood damages. This article of the land development code shall not create liability on the part of the county or by any officer or employee thereof for any flood damages that result from reliance on the flood damage prevention ordinance or an administrative decision lawfully made thereof.

PART II:

MANDATORY PURCHASE REQUIREMENT

The mandatory purchase requirement applies to all forms of federal or federally related financial assistance for buildings located in a Special Flood Hazard Area (SFHA). This requirement affects loans and grants for the purchase, construction, repair, or improvement of any publicly or privately owned building in the SFHA, including machinery, equipment, fixtures, and furnishings contained in such buildings.

PART III:

CONSTRUCTION PERMITTING IN SUBDIVISIONS WITH “UNIMPROVED ROADS”

Levy County is not responsible for the repair, maintenance, stabilization or any other improvements to any roadways not with in the established maintenance system. The unplatted roads or easements will not be considered for acceptance into the maintenance system until such time as the establishment of an Municipal services Taxing Unit to cover the cost of maintenance and the improvement of the road to applicable specifications of the Levy County Subdivision Regulations.

I have read and understand the written “Notice” regarding unimproved roads and road maintenance.

Property Owner Printed Name

Parcel ID or 911 Address

Property Owner Signature

_____/_____/_____
Date

LEVY COUNTY DEVELOPMENT DEPARTMENT

OWNER/BUILDER AFFIDAVIT FOR CONSTRUCTION, ROOFING AND PLUMBING

DISCLOSURE STATEMENT CONSISTENT WITH FS 489.103(7)

I understand that state law requires construction to be done by a licensed contractor and I have applied for an owner/builder permit under an exemption from the law. The exemption specifies that I, as the owner of the property listed below, may act as my own contractor with certain restrictions even though I do not have a license.

I understand that building permits are not required to be signed by the property owner unless he or she is responsible for the construction and is not hiring a licensed contractor to assume responsibility.

I understand that, as an owner/builder, I am the responsible party of record on the permit. I understand that I may protect myself from potential financial risk by hiring a licensed contractor and having the permit filed in his or her name instead of my own name. I also understand that a contractor is required by law to be licensed in Florida and to list his or her license numbers on the permit and contracts.

I understand that I may build or improve a one-family or two-family residence or a farm outbuilding. I may also build or improve a commercial building at a cost not to exceed \$75,000.00. The building or residence must be for my own use or occupancy. It may not be built or substantially improved for sale or lease. If a building or residence that I have built or substantially improved myself is sold or leased within one(1) year after the construction is complete, the law will presume that I built or substantially improved it for sale or lease, which violates the license exemption.

I understand that, as the owner/builder, I must provide direct, onsite supervision of the construction.

I understand that I may not hire an unlicensed person to act as my contractor or to supervise persons working on my building or residence. It is my responsibility to ensure that the persons whom I employ have the license required by law and by county or municipal ordinance.

I understand that it is a frequent practice of unlicensed persons to have the property owner obtain an owner/builder permit that erroneously implies that the property owner is providing his or her own labor and materials. I, as an owner/builder, may be held liable and subjected to serious financial risk for any injuries sustained by an unlicensed person or his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an owner/builder and am aware of the limits of my insurance coverage for injuries to workers on my property.

I understand that I may not delegate the responsibility for supervising work to licensed contractor who is not licensed to perform the work being done. Any person working on my building who is not licensed must work under my direct supervision and must be employed by me, which means that I must comply with laws requiring the withholding of federal income tax and social security contributions under the Federal Insurance Contributions Act (FICA) and must provide worker's compensation for the employee. I understand that my failure to follow these laws may subject me to serious financial risk.

I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern owner/builders as well as employers. I also understand that the construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

I understand that I may obtain more information regarding my obligations as an employer for the Internal Revenue service, the United States Small Business Administration, the Florida Department of Financial Service, and the Florida Department of Revenue. I also understand that I may contact the Florida Construction industry Licensing Board at **1-850-487-1395** or www.myflorida.com/dbpr/pre/cilb/ for more information about licensed contractors.

I am aware of, and consent to, an owner/builder building permit applied for in my name and understand that I am the party legally and financially responsible for the proposed construction activity at the following address: _____

I agree to notify the **Levy County Development Department** immediately of any additions, deletions, or changes to any of the information that I have provided on this disclosure.

Licensed contractors are regulated by laws designed to protect the public. If you contract with a person who does not have a license, the Construction Industry Licensing Board and Department of Business and Professional Regulation may be unable to assist you with any financial loss that you sustain as a result of a compliant. Your only remedy against an unlicensed contractor may be in civil court. It is also important for you to understand that, if an unlicensed contractor or employee of an individual or firm is injured while working on your property, you may be held liable for damages. If you obtain an owner/builder permit and wish to hire a licensed contractor, you will be responsible for verifying whether the contractor is properly licensed and the status of the contractors' general liability and worker's compensation insurance coverage.

Before a building permit can be issued, this disclosure statement must be completed and signed by the property owner and submitted to the local permitting agency responsible for issuing the building permit. A copy of the property owner's driver license, the notarized signature of the property owner, or other type of verification acceptable to the local permitting agency is required when the permit is issued.

I hereby acknowledge that I have read and understand the above Disclosure Statement on this _____ day of _____, 20_____.

Owner/Builder's Printed Name

Owner/Builder's Signature

Notary Public's Signature

--NOTARY SEAL--

Notary Public's Printed Name



LEVY COUNTY DEVELOPMENT DEPARTMENT

OWNER/BUILDER AFFIDAVIT

EXEMPTION FOR ELECTRICAL LICENSING

**DISCLOSURE STATEMENT FS 489.503 (6) PART II,
F.S.**

State law requires electrical contracting to be done by **licensed** electrical contractors. You have applied for a permit under an **exemption** to that law. The exemption allows you, as the owner of your property, to act as your own electrical contractor even though you do not have a license. You may install electrical wiring for a farm out building or a single-family or duplex residence. You may install electrical wiring in a commercial building where the aggregate construction cost of which is under \$25,000. The home or building must be for your own use and occupancy. It may not be built for sale or lease. If you sell or lease more than one building you have wired yourself within 1 year after the construction is complete, the law will presume that you built it for sale or lease, which is a violation of this exemption. You may not hire an un-licensed person as your electrical contractor. Your construction shall be done according to building codes and zoning regulations. It is your responsibility to make sure that people employed by you have licenses required by state law **and** by county or municipal licensing ordinances.

I acknowledge that as an owner/builder, I _____ am
Printed Name, First Name First

responsible to actually physically do the work for which I have requested the electrical permit. I understand that if I am not physically doing the work or physically supervising free labor from friends or relatives, that I must hire a licensed contractor (i.e. Certified or Registered Electrical Contractor). I further understand that the violation of not physically doing the work, not being present and supervising the electrical work, or the use of un-licensed contractors at the construction site, will cause the project to be shut down by the inspection staff of the Levy County Building Department and the revocation of the electrical permit.

I hereby assume full responsibility as the owner/builder contractor, and will personally perform or supervise all work covered by the electrical permit requested under the license exemption.

Property Owner's Address: _____

Permit Address: _____

Telephone # (_____) _____ Personally known ___ or ID _____

I hereby acknowledge that I have read and understand the above Disclosure Statement on this
____ Day, of _____, 20__.

Owner/Builder Signature

Notary Public Signature

Notary Public Printed

My Commission Expires: _____

NOTICE OF COMMENCEMENT

This instrument Prepared By:

Name: _____

Address: _____

Permit No: _____

Tax Folio No: _____

STATE OF : _____

COUNTY OF: _____

THE UNDERSIGNED HEREBY gives notice that improvement(s) will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in this Notice of Commencement.

1. DESCRIPTION OF PROPERTY: Street Address: _____

Legal Description: _____

2. GENERAL DESCRIPTION OF IMPROVEMENT(S): _____

3. OWNER INFORMATION: a.) Name: _____ b.) Interest in Property: _____

Address: _____

c.) Fee Simple Titleholder (if other than owner) Name: _____ Address: _____

4. CONTRACTOR: Name: _____ Address: _____ Phone: _____

5. SURETY: Name: _____ Address: _____

Amount of bond \$: _____ Phone: _____

6. LENDER: Name: _____ Address: _____ Phone: _____

7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13(1)(a) 7., Florida Statutes:

a.) Name: _____ Address: _____ Phone: _____

8. In addition to himself, Owner designates the following person(s) to receive a copy of Lienor's Notice as provided in Section 713.13(1)(b), Florida Statutes.

a.) Name: _____ Address: _____ Phone: _____

9. Expiration date of notice of commencement (the expiration date is one (1) year from the date of recording unless a different date is specified.) _____

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART 1, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY, a NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Verification Pursuant to Section 92.525, Florida Statutes

Under penalties of perjury, I declare that I have read the foregoing and that the facts stated in it are true to the best of my knowledge and belief.

X _____

Signature of Owner or Owner's Authorized Officer/Director
Partner/Manager

Signatory's Title/Office _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____ (year)

by _____ as _____ (type of authority, (e.g. officer, trustee, attorney in

fact) for _____ (name of party on behalf of whom instrument was executed) .

Signature of Notary Public, State of Florida

Print, Type, or Stamp Commissioned Name of Notary Public

Commission Number: _____

Personally Known _____ or Produced Identification _____