

**MINOR EXCAVATION AND FILL PERMIT APPLICATION**

Pursuant to Levy County Code of Ordinances, Section 50-719

**Minor Excavation and Fill Activities and Operations** - Means an operation where 1,000 cubic yards or less of earth are excavated or deposited on parcels of 20 acres or less; or where between 1,000 and 10,000 cubic yards are removed from or placed on tracts or parcels greater than 20 acres.

**Hauling Requirements:** Fill may be hauled to or from the property for regulated minor excavation and fill operations to satisfy cut and balance requirements for final grading related to pond excavation and storm water management purposes. However, the hauler shall have absolute liability and financial responsibility for damages to public or private property, human, animal, or plant life.

**Filing Date:** \_\_\_\_\_  
**Date of Permit Issue** \_\_\_\_\_

**Application Number** \_\_\_\_\_  
**Fee Paid** **\$ 50.00**

**I. Property Owner/Agent Information:**

Owner's Name: \_\_\_\_\_ Owner's Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone # \_\_\_\_\_

Agent's Name: \_\_\_\_\_ Agent's Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone # \_\_\_\_\_

**II. Property Information:**

**Parcel Identification** \_\_\_\_\_ **Section, Township, Range** \_\_\_\_\_ **Acreage** \_\_\_\_\_

1. \_\_\_\_\_

2. **Total Cu. Yds. to be excavated/filled:** \_\_\_\_\_ **Total Altered Surface Area** \_\_\_\_\_

3. **Current Zoning:** F/RR  A/RR  RR  Industrial

**Current Land Use:** LDR  MDR  HDR  Commercial

## REQUIRED ATTACHMENTS:

1. If not the property owner, attach a **notarized letter** from property owner of proposed site giving authorization for you to act as owner's agent to apply for permit. (**Attachment No. 1**)
2. Legal description of property (i.e. deed, warranty for deed, tax bill, property appraisers print out etc.) (**Attachment No. 2**)
3. Tax parcel map from the Property Appraiser's Office. (**Attachment No. 3**)
4. A **site plan** shall be furnished depicting the following:  shape and dimensions of the entire property and delineation of the project area (if a portion of the entire tract),  identify all existing and proposed buildings;  dimensions of buildings and distances of all buildings to property lines,  all streets and easements abutting property,  indicate with a dashed line any water, depressions and sinkholes,  show any storm water management systems and/or water retention areas,  locate and delineate the proposed area to be excavated or filled (identify approximate acreage delineated),  identify the existing uses and approximate distance of existing residences or other structures adjacent to the project site,  on a separate map, identify proposed hauling routes associated with material removal or filling operations.

## GENERAL REQUIREMENTS:

1. Property located within the 100 year flood adjacent to the Suwannee River shall require an **Environmental Resource Permit** or letter of exemption from the Suwannee River Water Management District.
2. If the excavation for the purpose of creating a pond, or which exceeds the required standards (as set forth in Code of Ordinances) shall require a permit or letter of exemption from the affected **Water Management District**.
3. Any excavation in an existing body of water (i.e. pond, lake, stream, canal or river) shall require a permit or letter of exemption from the **Department of Environmental Protection** or the affected **Water Management District**. [required by **Section 50-719, III (a) (8)**.]
4. Provide documentation that the excavation or fill operation does not interfere with any storm water system currently maintained by a public or private entity.
5. Provide documentation that the excavation or fill does not affect the natural flow or drainage pattern of surface waters that were present prior to the excavation or fill operation.

**DOCUMENTATION:**      **A description of the work to be performed (excavation, fill or both) shall be provided with the site plan and permit application giving the following information:**

1. Purpose of the excavation or fill operation.
2. Schedule of expected duration of the operation.
3. Type of fill to be placed (if any).
4. Calculations providing volume of material to be excavated or fill to be placed.
5. Depth of the excavation or the fill placed.
6. The grade of side slopes associated with an excavation or fill operation.

**PROPERTY POSTING INSTRUCTIONS:**

1. **The permit shall be posted at the entrance of the project site and clearly visible to the public.**
2. **Posting of the permit, approved site plan and project description prior to commencement of the work is the responsibility of the applicant.**

**INSPECTION REQUIREMENTS:**

1. **The permit applicant shall call for an inspection as soon as the work is completed, based on a specified completion date identified on the permit.**

**NOTICE:** **Should it become obvious that the work will not be completed in the time schedule specified, the applicant shall request an extension to the permit prior to the expiration of the permit.**

**APPLICATION REVIEW : APPROVAL OR DENIAL**

Building Official _____	Date _____
Approved <input type="checkbox"/>	Denied <input type="checkbox"/> _____
County Engineer _____	Date _____
Approved <input type="checkbox"/>	Denied <input type="checkbox"/> _____