



LEVY COUNTY DEVELOPMENT DEPARTMENT

MOBILE HOME RE-ROOFING AFFIDAVIT

Required to accompany building permit applications for re-roofing
Manufactured Homes

Legal Description:

Subdivision _____ Lot: _____ Block: _____ Unit: _____

Metes and Bounds Description: _____

_____ / _____ South / _____ East Parcel I.D.# _____
Section Township Range

Property Address: _____

Applicant's Mailing Address:

Name: _____
Mailing Address: _____
City, State & Zip _____

DESCRIPTION OF RE-ROOFING WORK (Circle One)

Type to be removed: Shingles Built Up Metal Other _____

Type to be applied: Shingles Built up Metal Other _____

PART I: Owner/Builder Responsibilities

I, _____, Affirm that I will properly dispose of all the
(Printed Name of Owner/builder)

roofing material removed from the above project site and deposit in an approved Land Fill. I understand that if I am not physically performing the work or present supervising that I must hire a **licensed contractor**. I further understand that the **violation** of not physically performing the work, not being onsite personally supervising the work, or the use of un-licensed contractors **will cause a stop work order to be place on the job** by the inspection staff of the Levy County Building Department.

The **Owner/Builder** becomes **liable and responsible** for any employees he/she hires to assist in the construction project. This responsibility may include the following where required by law:

- A. Construction Industry License and Insurance
- B. Workers Compensation Insurance (for workers injured on the job)
- C. Social Security Tax (must be deducted from the employee's wages and matched with the employer's funds)
- D. Federal Withholding Tax

I acknowledge that as an **Owner/Builder**, I _____, am
(Printed Name of Owner builder)

obligated to actually, physically perform the work or be present supervising the work for which the building permit that I have obtained under the exemption provided under Chapter 489 F.S., and that the structure that is the subject of this re-roof permit application is for my **personal use and is not for sale, lease or rent.**

Part II: Inspection Requirements

I, _____, Affirm that all decayed or damaged sheathing or roof
(Printed Name of Owner/builder or contractor)

framing members shall be repaired or replaced to meet the applicable requirements of the manufacturer or HUD rules, and that the roof deck will be fastened to the framing members of the roof structure according to the applicable requirements of the manufacturer:

Type of Roof Deck: _____ Spacing of Framing Members _____ O. C.

Type of Fastener: _____ Spacing of Fasteners: _____ O. C.

The roof deck nailing/fastening and the underlayment are required to be inspected by the Building Department. Due to the critical timing of inspections related to re-roofing, due to the need to protect the structure and contents, the Building Department will work with the licensed roofing contractor or owner/builder by offering an **in-progress inspection**, or allowing **independent inspection** by "Inspection Affidavit."

Independent inspections may be performed by licensed contractors* (Class "A" General, Class "B" Building, Class "C" Residential, Roofing Contractor, Florida registered Architect or Professional Engineer, or any individual certified under F.S. 468 to make such inspection (i.e., licensed Building Code Administrator or Building Inspector).

***General, Building, Residential or Roofing Contractor certified under F.S. 489, or any individual certified under F.S. 468 to make such inspections.**

Inspection Affidavits are available from the Building Department. Inspection affidavits must include photographs of each plane of the roof with the permit number or address number clearly marked on the roof deck indicating the nailing/fastening pattern, and one set of photographs showing the application of the underlayment.

Final inspection of the re-roofing work shall be made by the Building Department (upon receipt of the inspection affidavit and photographs when applicable).

The Levy County Building Department requires that an in-progress roof deck inspection be scheduled at least one day in advance. The appropriate time for inspection of the roof deck is prior to the application of the underlayment system (i.e., dry-in).

It shall be the roofing contractor or owner/builder's responsibility to protect the structure and it's contents from inclement weather. The contractor or owner/builder has the authority to dry-in the roof without inspection in emergency situations or when otherwise deemed necessary to protect the structure and it's contents, while the Building Department retains the authority to cut open the roof covering (dry-in) for spot checks as needed to assure compliance with the applicable nailing or fastening requirements.

I have read and understand the requirements stated in this affidavit and will comply accordingly.

Owner/Builder or Contractor's Signature

Contractor's License Number
(When Applicable)

STATE OF FLORIDA
COUNTY OF _____

Sworn to and Scribed before me this _____ day of _____, 20__ A.D.

By _____.

Notary Public State of Florida

Print, Type or Stamp Name

Personally known to me

Produced Identification

Type of Identification Produced _____