

This completed form is required to be turned in at the Board of County Commission Office by noon on Wednesday before any Regular Meeting.

Regular meetings are held the first Tuesday after the first Monday of each month, and two weeks later on Tuesday. All Regular Meetings begin at 9:00 a.m.

Levy County Board of County Commissioners
Agenda Item Summary

1. NAME/ORGANIZATION/TELEPHONE:

2. MEETING DATE:

3. REQUESTED MOTION/ACTION:

4. Agenda Presentation

Time Requested: _____
 (Request will be granted if possible)

**ALLOTTED TIME NOT
 MORE THAN 15 MINUTES**

5. IS THIS ITEM BUDGETED (IF APPLICABLE)?: YES_ No_ IF NO, STATE ACTION REQUIRED

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

DETAILED ANALYSIS ATTACHED?: YES___ No___ BUDGET OFFICER APPROVAL _____ DATE

FUNDING SOURCE :

ACCOUNT NUMBER:

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, AND WHAT ACTION WILL BE ACCOMPLISHED)

ALL SUPPORTING DOCUMENTATION MUST BE ATTACHED

7. RECOMMENDED APPROVAL AND DATE (YES & NO BLOCK INDICATE IF APPROVAL IS/IS NOT REQUIRED)

DEPARTMENT DIRECTOR	OTHER	OTHER	OTHER	COUNTY ATTORNEY	COUNTY COORDINATOR
YES___ NO	YES___ NO	YES___ NO	YES___ NO	YES___ NO	YES___ NO

8. COMMISSION ACTION:

APPROVED

DENIED

DEFERRED DATE TO BRING BACK:

OTHER SPECIFY: